



Black/North SEAS Festival

JOB ROLES

Giving your time to help with the SEAS festival is a great way to gain experience in an international festival/event, and meet a fantastic, diverse group of people that you wouldn't normally work with.

It isn't only the artists and performers who will make the festival a success. It is also the people who volunteer their time to help deliver the event.

We are working in partnership with volunteer agencies Voluntary Action East Lindsey (VAEL), University of Lincoln, Lincolnshire Council for Voluntary Youth Services (LCVYS) & Vinspire to help us bring together teams of people who can assist for part or all of the festival.

We really want our volunteers to enjoy the event and all it has to offer. Where roles indicate that people can work shifts it would be helpful if volunteers could offer to volunteer for two or more shifts throughout the day with breaks in between so they can enjoy the SEAS entertainment as well.

For more information about the festival please go to www.seas.se or www.skegnessinternational.com

Role	Description
Technical Roles	
Technical Support Team	<p>To work along side and support the International Technical Team.</p> <p>The Team know the performances inside out so we are seeking people who are willing to assist. It will help, (but isn't essential) if you have an interest or skills in lighting or audio, props or stage management. If you are simply keen to work as part of a team to help get the shows on the road then this will be perfect!</p> <p>Must be able to undertake prior training from the International technical team.</p>
Information and Administration Roles	
Information Point	<p>Working with the public you will answer questions about the festival and the local area and hand out festival information. Collection of data maybe required.</p> <p>Great for people who like to work in a public setting and want to promote the area and project.</p>

SEAS HQ	<p>You will help staff the event headquarters, based at the Embassy Theatre - dealing with enquires from performers, visitors and members of the public, lost property and lost children.</p> <p>You will also inform people on our local facilities and events taking place.</p> <p>You will keep and update a log of all enquires and incidents dealt with.</p>
Communications and Marketing Roles	
Community Relations Liaison (In the lead up to the event)	Helping us to make people aware of the event beforehand, you will help deliver letters and flyers to local residents regarding the festival.
Supervisors and Team leaders	<p>We are looking for people who have some experience in leading other people. You need to be approachable, a good communicator, an effective team player and contactable while working in this role.</p> <p>CRB checks are necessary for these posts. The costs of the CRB will be covered by the SEAS budget.</p>
Market Researcher	<p>Understanding who our audiences are, and what they like and dislike will help us provide an improved festival experience for the future.</p> <p>Working in small team you will approach audience members and ask them to help us by completing a standard survey or feedback form.</p>
Site-specific Volunteers	Helping maintain security for artworks situated in a public place, but also able to provide basic information about the works and answer questions from visitors.
VIP Guest Relations (Meet and Greet)	We are seeking people who are willing to travel with our pre-arranged transport to airports (London area) and train stations in order to welcome and collect our international visitors. Some of them will be new to the UK (although most speak good English) and all will be very grateful to have a friendly face at the end of their journey.

Health, Safety, Security and Welfare

Information Stewards

A really important job during the festival. Our stewards act as the eyes and ears of the event and support our commitment to making the experience as accessible and welcoming as possible.

Working in a team you will provide assistance to the public with directions, information about the days programme, spotting problems and informing the appropriate professionals (security staff, police, first aiders ect) or Festival Management Team members.

If an emergency arises you will help direct people to a safe place.

No previous experience is needed but you will need to enjoy dealing with people, be punctual and reliable and have a courteous and calm approach to the public.

Site Crew
Signage/ banners/ Moving event infrastructure

If you don't mind getting your hands dirty and moving all kinds of infrastructure (staging, fencing, tables, chairs, etc) then this is the perfect job for you!

Working both indoors and outside – you will work with a team to put up and take down signage and banners around the town centre and festival sites in advance of the festival starting and after the festival is over. You will also provide assistance in shifting equipment for specific events.

Led by the Festival Management Team and supervisors you will help to ensure equipment is in the right place at the right time.

Environment Crew

Perhaps not everyone's first choice of job but litter picking, dealing with the enormous amount of refuse generated by the festival is extremely important, and recycling as much as we can is really important to us.